

Resume

Vishal ROOPUN

30 years

Mauritian

Married

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PROFILE AND OBJECTIVE AS A TRAINER

PROFILE: MQA Registered IT Trainer in the field of Computing and Information System and Microsoft Office Packages. Able to work on own initiative and as part of a team. Dedicated to maintaining high quality standards in IT training and support.

OBJECTIVE: To provide ongoing training in the field of IT to fill the gap between the known and unknown both in the company I serve and to the local community. Contribute in the national endeavour in turning Mauritius into a cyber island.

MAJOR ACHIEVEMENTS

AS A FULL TIME IT TRAINER:

- ✓ Project coordinator in the implementation of Constance Intranet Portal
- ✓ Established IT Training as an integral part of the Constance Hotels' day-to-day operations
- ✓ Formed part of the IT Team of Constance Hotels Services Ltd during the renovation of the entire Information and Communication Systems of the Belle Mare Plage Hotel
- ✓ During my 5+ year experience as an IT professional, I have provided computer training to the following companies:
 - Indian Ocean International Bank Ltd (<http://www.ioib.intnet.mu>)
 - Constance Hotels Services Ltd (www.constancehotels.com)
 - Constance La Gaietee
 - Belle Mare Plage Hotel (<http://www.bellemareplagehotel.com>)
 - Le Prince Maurice Hotel (<http://www.leprincemaurice.com>)
 - Lemuria Resort of Praslin - Seychelles (<http://www.lemuriaresort.com>)

AS A FREELANCE IT TRAINER:

- Taj Exotica Resort & Spa (<http://www.tajhotels.com>)
- Freelance IC³ Trainer – NCB; Universal ICT Education Program

CAREER HISTORY

2004 – to now: **CONSTANCE HOSPITALITY ACADEMY**

IT TRAINER

- ✓ Provide IT Training to staffs of the group Hotels Constance
- ✓ Administer, Design, Deliver and seek MQA Approval for New IT Training programs
- ✓ Provide IT support to staffs
- ✓ Designed web site of Constance Hospitality Academy
(www.constancehotelsacademy.com)
- ✓ Provide end-user support on both hardware and software to Group Constance Hotels' staff
- ✓ Maintain ICT equipment of Constance Hospitality Academy

2001 - 2004: **CONSTANCE HOTELS SERVICES LTD**

IT COORDINATOR IN CHARGE OF TRAINING

- ✓ Formed part of a team for Constance Hotels IT System Administration and Support
- ✓ Responsible for designing and providing training to hotels management team and staff on existing and new ICT systems.
- ✓ Handled several major IT projects, the main one being the implementation of the HR suit of Applications – ProwESS (www.nexstepworld.com)

1999 – 2001: **DATAMATICS COMPUTER CENTRE**

IT TRAINER

- ✓ Provided training to participants ranging from students, school leavers, in-service people to housewives
- ✓ Appointed as computer technician for Pitman Qualifications Examinations several times during my service period.

FIELD OF EXPERTISE

- Microsoft Office Applications
- Microsoft Windows
- Computer Security Awareness
- Internet/Email
- Lotus Notes and Applications
- Hotel Management System – WISH (Windows Information Systems for Hotels – (www.prologicfirst.com)
- Electronic Filing System – Intranet Partner (<http://www.newpartner.com>)
- Basic computing principles
- Internet and Computing Core Certificate - IC³ (www.certipoint.com)
- Custom software acquired by our hotels

TECHNICAL

2007 : IC3 – 2005 STANDARD (www.certiport.com)
2007 : Implementing BI (<http://bbirger.intnet.mu>)
2007 : Lotus Domino R6.5 Administration (<http://www.mcs.mu>)
2006 : ISO 20000 – IT Service Management (<http://www.mu.sgs.com>)
2006 : Ms Excel VBA (<http://www.frci.net/>)
2006 : Implementing ISA Server 2004 (<http://www.dcdm.biz>)
2005 : Trainers Certificate in Vocational Training (<http://www.ivtb.mu>)
2004 : Microsoft Windows Server 2003 Administration (<http://www.dcdm.biz>)
2003 : SQL Server 2000 Administration (<http://www.harelmallac.com>)

ACADEMIC

Current :MSc in Educational Technologies
(University of Mauritius – www.uom.ca.mu)
2003 :BSc (Hons) in Computing and Information System
(University of Technology. Mauritius - www.utm.ac.mu)
1994/96 : Cambridge School Certificate / Cambridge Higher School Certificate

OTHER DETAILS

- ✓ 2007 : Certiport Authorized Instructor (www.certiport.com)
- ✓ 1999 : MQA (www.mqa.mu)Registered IT Trainer in the field of COMPUTING AND INFORMATION SYSTEMS AND MS OFFICE PACKAGE since 1999
- ✓ Possess an '**Eligibility certificate to teach**' Computing up to *Cambridge Higher School Certificate* from the Private Secondary School Authority (<http://www.pssawebsite.net>)

INTEREST

Football (Coach of Constance Hospitality Academy football team), Athletics, Internet, Web design